

2023 Team Book Check

ONLY POP WARNER PAPERWORK SHOULD BE IN THE BOOK

Document Order to start on right side of book:

ALL OTHER ASSOCIATION FORMS REMOVED FROM THE BOOK

1st Sleeve

Front - Participants Picture Identification Card

Back - Proof of Age – Birth certificate/Passport (with copy)

(OUT OF SLEEVE FOR CERTIFICATION)

2nd Sleeve

2023 Physical Fitness & Medical History

Front - completed by parent (Should have Ins Company and Policy #)

Back - filled out by a doctor. Must be dated after Jan 1, 2023

ASK THE DR TO ONLY NOTE 2023 DATES

3rd Sleeve

2023 Participant Contract & Parental Consent

Front Completed by parent

Back is 2023 Participant Contract & Parental Consent signed by Participant and Parent

4th Sleeve

Proof of Scholastic Fitness

Name and address of school must be on the paperwork

Final Report Card from 2022 – all marking periods

(Scholastic eligibility form, if GPA from June 2022 report card is under 2.0 or 70%)

5th Sleeve

If needed - Waiver - CJPW association to association or Region Waiver should be filled out and placed in the back of a of the participants paperwork

7)

ID Cards Student Demos paperwork to follow just as above Card, Birth Certificate, Physical Form, Consent and Report Card

OUT OF SLEEVE FOR CERTIFICATION)

8)Coaches Sleeves

Head Coaches Card – Picture and Coaches Information

Back is (USA or Ycada) Certification Certificate ONLY!!!

(OUT OF SLEEVE FOR CERTIFICATION)

9)Assistant Coaches Cards – **Front** - Picture and Coaches Information

Back (USA or Ycada Certificates)

(OUT OF SLEEVE FOR CERTIFICATION)

10) Cheer -----

Outer Back sleeve of the book

1. Cheer Declaration Sheet
2. Cheer Skills Sheet / Back Pocket –
3. Music Production License or proof of purchase

Purpose:

Provide guidelines for participant documentation audit at Central Jersey Cheerleading and Football Events.

Responsibility: Designated staff are responsible for enforcing and maintaining this procedure.

Definitions:

Document Audit: The procedure where by each participant mandatory documents are reviewed to ensure that the documents are accurate and comply with the standards established by Pop Warner National Rules, per Article 6 "Registration" in the Official Pop Warner Rules.

Procedure:

The Audit Team will review the (5) five Registration documents as indicated below. The team will verify all dates, signatures and critical data on each document. **CJPW will also stamp the Birth Certificate Copy verifying the accuracy and validity of the document.**

Participants Picture Identification Card and Standard Player Contract

The pictured I.D. card/Standard Player Contract will be reviewed for accuracy and completeness.

Acceptable Documentation:

Proof of Age Guidelines: Per Article 6;S3, A "certified" copy of the birth certificate with the Seal of the issuing office of the state of birth is the best guarantee of reliability. However, a clear copy of the following documents will be conditionally accepted.

1. State or County issued Birth Certificate
2. Alien registration (Green Card)
3. Military ID card
4. State Issued ID
5. Passport (Cannot be expired)

The proof of age documents will be placed in a sheet protector or 3-hole punched and inserted in the binder immediately following the Standard Player ID. Do not staple the proof of age to the Standard Player ID. If the proof of age document is smaller than 7x7, than attach it to a blank 8 1/2 X 11 sheet of paper.

The following items **will not be accepted** as proof of age:

1. Any document which appears to have been forged or altered in any manner
2. Any other certificate not listed above.

Physical Fitness & Medical History:

The yearly updated National Pop Warner Physical Fitness & Medical History form (8 1/2 X 11) must be completed and placed immediately following the Proof of Age Document. A signed statement from an examining physician that the participant is physically fit and there is no observable conditions which would contra indicate the participant playing Football, Cheerleading or Dancing.

The medical clearance cannot be older than January 1 of current year. It must also indicate who examined the participant, the date of the examination, the name of the examiner, the examiner's office address and his/her phone number. The medical exam documents will be placed in a sheet protector or 3-hole punched and inserted in the binder immediately following the Proof of Age. Do not staple the medical exam to the SPC. If the proof of medical examination document is smaller than 7x7, than attach it to a blank 8 1/2 X 11 sheet of paper.

Foreign Language Documents: Must have an attached notarized document translating the vital information into English (if applicable).

Participant Contract & Parent Consent: The yearly updated National Pop Warner Participant Contract & Parent Consent form (8 1/2 X 11) must be completed and placed immediately following the Medical Examination. The original fully completed and signed form from the parent(s)/guardian(s) must be dated after January 1 of the current year, prior to allowing the athlete to participate. The National Pop Warner Participant Contract & Parent Consent documents will be placed in a sheet protector or 3-hole punched and inserted in the binder immediately following the Physical Fitness & Medical History Form.

Proof of Scholastic Fitness: The League, Region and National Pop Warner require proof of satisfactory progress in school prior to participation. A Report Card with a minimum of a 2.0 GPA/70% is required. If a Participant does not have a 2.0/70% then National Pop Warner will require the participant to use the Scholastic Eligibility Form or Home School Form if the participant cannot produce a report card demonstrating a 2.0/70%. All rules and regulations for the Scholastic Eligibility Form and Home School Form are located on the Scholastic Eligibility Form or Home School Form or should further clarification be needed, contact the Regional Director of Scholastics.

